

APPLICATION FOR EMPLOYMENT

Linc Leasing is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, national origin, the presence of mental, physical, or sensory disability, sexual orientation, or any other basis prohibited by federal or state law.

Please complete entire application to ensure processing.

PERSONAL INFORMATION (Please print)

Name Last First Middle Date (M/D/Y)

Other names you are known by _____ Are you less than 18 years of age? Yes ___ No ___

Have you been convicted of a felony in the last seven (7) years? Yes ___ No ___

If Yes, list convictions that are a matter of public record (arrests are not convictions). A conviction will not necessarily disqualify you for employment.

Present Address Street City State Zip Code

Permanent Address Street City State Zip Code

Phone Number Daytime Evening Referred By

EMPLOYMENT DESIRED (If you are applying for a retail hourly position, please keep in mind that the availability of hours may vary.)

Position	Location/Department	Salary Desired	Date You Can Start						
			Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Specify hours available for each day of the week									

Are you able to work overtime? _____

Have you ever worked for Linc Leasing? Yes ___ No ___ If yes, when? _____ Which store/department? _____

EDUCATION

	Name and Address of School	Circle Last Years Completed				Did You Graduate?		Subjects Studied and Degrees Received
		1	2	3	4	Y	N	
High School								
College								
Post College								
Trade, Business, or Correspondence School								

RETAIL POSITION (✓ Skills/Equipment operated)

Credit card terminal Cash register Fax machine Other (list) _____

Have you ever visited an Adult Book Store? Where? Describe your experience. _____

What do you like about dealing with the public? _____

Why would you like to work for an Adult establishment? _____

Describe a specific situation where you have provided excellent customer service in your most recent position. Why was this effective? _____

FORMER EMPLOYERS

List below current and last three employers, starting with most recent one first. Please include any non-paid/volunteer experience which is related to the job for which you are applying. Please complete even if you attach a resume.

Date (M/D/Y)

1.	From	Current Employer (Name and Address of Employer – Type of Business)	Salary or Hourly	Position	Reason For Leaving
	To		Starting _____ Ending _____ If hourly, average # of hours per week _____		
Duties Performed					
Supervisor's Name		Phone Number		May We Contact?	
2.	From	Current Employer (Name and Address of Employer – Type of Business)	Salary or Hourly	Position	Reason For Leaving
	To		Starting _____ Ending _____ If hourly, average # of hours per week _____		
Duties Performed					
Supervisor's Name		Phone Number		May We Contact?	
3.	From	Current Employer (Name and Address of Employer – Type of Business)	Salary or Hourly	Position	Reason For Leaving
	To		Starting _____ Ending _____ If hourly, average # of hours per week _____		
Duties Performed					
Supervisor's Name		Phone Number		May We Contact?	

Comments: Include explanation of any gaps in employment.

REFERENCES

Give below the names of three professional references, whom you have known at least one year.

	Name	Address & Phone Number	Business	Years Acquainted How Do You Know This Person?
1				
2				
3				

LINC LEASING COMPANY DOES NOT TOLERATE ANY TYPE OF SEXUAL HARASSMENT OF ITS EMPLOYEES OR APPLICANTS FOR EMPLOYMENT. ANYONE FOUND VIOLATING THE SEXUAL HARASSMENT POLICIES OF THIS COMPANY WILL BE SUBJECT TO DISCIPLINE. A COPY OF THE COMPANY'S POLICY ON SEXUAL HARASSMENT IS PROVIDED TO ALL EMPLOYEES.

I hereby authorize Linc Leasing to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by Linc Leasing to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Linc Leasing to hire me.

Date _____ Signature _____