

APPLICATION FOR EMPLOYMENT

Linc Leasing is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, national origin, the presence of mental, physical, or sensory disability, sexual orientation, or any other basis prohibited by federal or state law.

Please complete entire application to ensure processing.

PERSONAL INFORMATION (Please print)					
Name	Last	First	Middle	Social Security	Date (M/D/Y)
Other names you are known by _____ Are you less than 18 years of age? Yes ___ No ___					
Have you been convicted of a felony in the last seven (7) years? Yes ___ No ___					
If Yes, list convictions that are a matter of public record (arrests are not convictions). A conviction will not necessarily disqualify you for employment.					
Present Address	Street	City	State	Zip Code	
Permanent Address	Street	City	State	Zip Code	
Phone Number	Daytime	Evening	Referred By		

EMPLOYMENT DESIRED (If you are applying for a retail hourly position, please keep in mind that the availability of hours may vary.)							
Position	Location/Department	Salary Desired			Date You Can Start		
		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Specify hours available for each day of the week							
Are you able to work overtime? _____							
Have you ever worked for Linc Leasing? Yes ___ No ___ If yes, when? _____ Which store/department? _____							

EDUCATION				
	Name and Address of School	Circle Last Years Completed	Did You Graduate?	Subjects Studied and Degrees Received
High School		1 2 3 4	Y N	
College		1 2 3 4	Y N	
Post College		1 2 3 4	Y N	
Trade, Business, or Correspondence School		1 2 3 4	Y N	

RETAIL POSITION (✓ Skills/Equipment operated)
<input type="checkbox"/> Credit card terminal <input type="checkbox"/> Cash register <input type="checkbox"/> Fax machine <input type="checkbox"/> Other (list) _____

Have you ever visited an Adult Book Store? Where? Describe your experience. _____

What do you like about dealing with the public? _____

Why would you like to work for an Adult establishment? _____

Describe a specific situation where you have provided excellent customer service in your most recent position. Why was this effective? _____

FORMER EMPLOYERS

List below current and last three employers, starting with most recent one first. Please include any non-paid/volunteer experience which is related to the job for which you are applying. Please complete even if you attach a resume.

Date (M/D/Y)

1.	From	Current Employer (Name and Address of Employer – Type of Business)	Salary or Hourly		Position	Reason For Leaving
	To		Starting _____	Ending _____		
			If hourly, average # of hours per week _____			
Duties Performed						
Supervisor's Name		Phone Number		May We Contact?		
2.	From	Current Employer (Name and Address of Employer – Type of Business)	Salary or Hourly		Position	Reason For Leaving
	To		Starting _____	Ending _____		
			If hourly, average # of hours per week _____			
Duties Performed						
Supervisor's Name		Phone Number		May We Contact?		
3.	From	Current Employer (Name and Address of Employer – Type of Business)	Salary or Hourly		Position	Reason For Leaving
	To		Starting _____	Ending _____		
			If hourly, average # of hours per week _____			
Duties Performed						
Supervisor's Name		Phone Number		May We Contact?		

Comments: Include explanation of any gaps in employment.

REFERENCES

Give below the names of three professional references, whom you have known at least one year.

	Name	Address & Phone Number	Business	Years Acquainted How Do You Know This Person?
1				
2				
3				

LINC LEASING COMPANY DOES NOT TOLERATE ANY TYPE OF SEXUAL HARASSMENT OF ITS EMPLOYEES OR APPLICANTS FOR EMPLOYMENT. ANYONE FOUND VIOLATING THE SEXUAL HARASSMENT POLICIES OF THIS COMPANY WILL BE SUBJECT TO DISCIPLINE. A COPY OF THE COMPANY'S POLICY ON SEXUAL HARASSMENT IS PROVIDED TO ALL EMPLOYEES.

I hereby authorize Linc Leasing to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by Linc Leasing to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Linc Leasing to hire me.

Date

Signature